

South Side Little Rams Football Organization

Revised 2.10.19

South Side Little Rams

Football Organization

Purpose

The South Side Little Rams organization (SSLR) is hereby organized to promote and finance the SSLR football teams, cheer squads, and any future affiliates as prescribed in the ensuing bylaws.

1. The purpose of SSLR is to provide supervised youth football, cheer and affiliate program for boys and girls in the surrounding community, and to cultivate sportsmanship, citizenship, respect, and dedication to community, country, man, and athletics.
2. SSLR will form a Board of Directors that will meet regularly one day each month to achieve the above purpose and goals. The organization will exist as a non-profit organization.
3. These By-Laws, as well as The Code of Conduct, will help govern the operation of SSLR.

Article I

Section I General Membership

1. General members of SSLR are encouraged to participate fully in all meetings and projects. General Membership in SSLR does not qualify one to voting rights. Membership will be based on the following requirements.
 - a. Abide by The Code of Conduct and By Laws.
 - b. Abide by all decisions of the organization.
 - c. Have legal guardianship of a child who is participating in football, cheer, or an affiliate program in the season of the current calendar year.

Section II Voting Rights

- a. The elected Board of Directors members have voting rights from January 1st to December 31st of the year of their term.
- b. General Members may obtain voting rights by attending four (4) consecutive meetings, voting rights are active as of the fourth (4th) meeting.
- c. General membership voting rights are active as long as the member maintains general membership status and does not miss two (2) consecutive meetings. Exclusions are made for illness, death in the family, or out of town business provided a call is made to the President or Vice President with a stated reason prior to the meeting.

Section IV Meetings

- a. The President will preside all regular and special meetings. In the event that he/she cannot preside at the meeting the Vice-President will assume the duties. The Board will meet on the first (1st) Sunday of each month at the specified location and time. The President can call a special meeting.
- b. Members may propose charitable donations for individuals of the community in need, subject to majority vote approval, not to exceed \$100.

- c. League membership will be reviewed and determined at the February meeting by the Board of Directors.

Article II

Section I Election of the Board of Directors

The Board of Directors for SSLR will be elected in the following manner:

- a. Nominations will be taken for three (3) meetings beginning in October, and at the SSLR banquet. Elections will be held at the end of the December monthly meeting. All positions require a vote. In the event of single nominee for a board position, the vote becomes 'yay' or 'nay'.
- b. Newly elected Board of Directors members will take office as of January 1st.
- c. All thirteen (13) members possess one (1) vote each. See Article I, Section II, sub-section A for details surrounding when the President holds a vote, and when the President acts as a tie-breaker.
- d. No one individual will hold more than one (1) Board of Director position at one time unless the vacancy cannot be filled. If more than one position is held by one (1) individual, the individual is limited to one (1) vote.
- e. Voting will be done among General Membership, except where specified by these By Laws. Majority vote is needed, and a secret ballot vote may be requested by any general membership voting member or board member. Only those members who have retained their voting rights may vote.
- f. The Board of Directors has the right to dismiss any individual holding a Board of Director position in accordance with Article V.
- g. If a vacancy occurs in the Board of Directors, voting will commence in accordance with Article II, Section 1, Sub-Section D. In the case a vacancy in the position of President, the Vice-president will assume the duties and a new Vice-President will be elected.

Section II Responsibilities of Officers

1. The Board of Directors for SSLR will be President, Vice-President, Secretary, Treasurer, Master at Arms, Football Equipment Manager, Concession Stand Manager, Football Player's Representative, Cheer Player's Representative, Fundraising Manager, Football General Manager, Cheer General Manager, and School Liaison. Board members may only hold one board position at a time. The duties of each include but are not limited to the following:
 - a. President
The office of the President will entail the responsibilities of conducting all meetings and serving as chairman of all related organization activities unless otherwise designated by the President him/or herself. He/she will chair the Board of Directors. He/she will

represent the organization as spokesman and will bear the responsibility of representing the organization within the community. He/She will oversee all game day operations. The President retains the right to appoint two (2) auditors from the general membership to audit the financial reports of the organization. Such auditors must be designated and approved at a regular meeting. For General Membership votes, he/she will not vote, only in case of a tie then he/she will vote as a tiebreaker. He/she will vote in the December meeting for officers and will also vote in the event of Board Only votes.

b. Vice-President

The office of Vice-President will include the responsibilities of the President in the event of his/her absence. The Vice-President will sit on the Board of Directors. He/she will serve as a public relations chairman of the organization in cooperation with the community and the news media. The Vice-President holds the accountability for tallying all votes.

c. Secretary

The office of secretary will include the responsibilities of recording concise and accurate minutes of each regular meeting and attendance of new membership. The secretary will assume the responsibility of writing correspondence, website upkeep, and creating and maintaining rosters and contact information for all Participants. The Secretary will sit on the Board of Directors.

d. Treasurer

The office of the Treasurer will command responsibility of maintaining accurate and comprehensive bookkeeping concerning the financial affairs of the organization, paying bills as approved by majority vote of all members, who have retained their voting rights, present at a regular monthly meeting. The treasurer is responsible for collecting outstanding balances due (fundraising, registration, etc.). In addition, the treasurer is authorized to approve for payment all bills not exceeding one hundred (100) dollars without obtaining approval of the board. The Treasurer will affix his/her signature to all checks issued by the organization with the accompanying signature of the President, Vice-President, Secretary, or Concession Stand Manager. The Treasurer is responsible for annual update of Officers of Entity filing, maintaining tax-exempt status, and yearly tax filing. The Treasurer will provide a comprehensive report of the finances of the organization, including a year-end report. He/she will sit on the Board of Directors.

e. Master at Arms

The office of Master at Arms will command the responsibility of maintaining order and to assist the president in conducting the meeting within the guidelines set forth in these by laws. He/she will be responsible for obtaining responsible adults to work the Gate, Sticks, Announcing, and Time Clock during all home games. The Master at Arms will

prepare the league regulation roster book and provide to the Football General Manager. He/she will sit on the Board of Directors.

f. Football Equipment Manager

The Boy's Equipment Manager will be responsible for maintaining and accounting for all of SSLR's football equipment. They will provide, at the December meeting, a current list of all equipment on hand; its quantity and condition. They will maintain a current price list of all the required equipment from at least two (2) suppliers. They will be responsible for carrying out the purchase of additional, replacement or new equipment. All equipment purchases must have approval by majority vote during a regular monthly meeting or voting member email. The respective Equipment Managers reserve the right to refuse use of any personal equipment. The Boy's Equipment Manager will sit on the Board of Directors.

g. Concession Stand Manager

The concession Stand Manager will be in charge of the operations of the concession stand. He/she will be responsible for buying food products, paper products, etc., required to run the concession stand for the season. He/she will be responsible for all help and setting a work schedule. The concession stand will be open at all home games of the season. The Concession Stand Manager will sit on the Board of Directors.

h. Football and Cheer Player Representatives

The player representatives will be the representative between parents and coaches. They will receive all complaints from parents and coaches. They will try and settle all complaints reviewing actions with the President and the corresponding General Manager. They will relay all complaints to the Board of Directors. If deemed necessary, a Verbal Warning will be issued. Maximum of 2 verbal warnings, then 1 written warning. Final disciplinary action or removal will be voted on by the Board of Directors. He/she will sit on the Board of Directors.

i. Fundraising Manager

Fundraising will include any project necessary to cover operations cost of SSLR in excess of any registration fees, which may be assessed. He/she will oversee the annual fundraising projects as well as any and all fundraising for SSLR. The Fundraising Manager has the option to create a Fundraising Committee. All fundraising projects are subject to approval by a majority vote of the board. The Fundraising Manager will provide detailed reports on all Fundraising Activities. Only the Fundraising Manager, not the committee members, will sit on the Board of Directors.

j. Football General Manager

The Football General Manager will attend all league meetings, once a month. If he/she cannot attend said meeting, he/she is responsible for sending a representative to attend in his/her place. The Football General Manager will oversee all Football Coaches. He/she will attend all SSLR meetings once a month to report and relay information to the board and all football coaches. He/she will sit on the Board of Directors.

k. Cheer General Manager

The Cheer General Manager will organize cheer camp, tryouts and other activities relating to cheerleading. The Girl's General Manager will oversee all cheer coaches. He/she will attend all SSLR meetings once a month to report and relay information to all Cheer coaches. He/she will sit on the Board of Directors.

The Cheer General Manager will also manage the Cheerleading equipment. He/she will be responsible for maintaining and accounting for all of SSLR's equipment. They will provide, at the December meeting, a current list of all equipment on hand; its quantity and condition. They will maintain a current price list of all the required equipment from at least two (2) suppliers. They will be responsible for carrying out the purchase of additional, replacement or new equipment. All equipment purchases must have approval by majority vote during a regular monthly meeting. The Cheer GM reserves the right to refuse the use of any personal equipment.

l. School Liaison

He/she will coordinate with the school on matters pertaining to scheduling, use of equipment, facilities, and any issues the school may have with SSLR as directed by the Board of Directors. He/she will sit on the Board of Directors.

Article III- Head Coaches

Head Coaches will be elected by the Board of Directors. Anyone wishing to apply for a head coaching position need only submit a letter of intent during or by the February meeting, and be at least 18 years of age. Voting will take place during the March meeting with a majority vote by secret ballot, however cheer head coach voting may take place earlier if required for cheer camp or other cheer activities. In the event of single nominee for a head coach position, the vote becomes 'yay' or 'nay'. The head coach will select an assistant coaching staff not to exceed 5 assistants and maintain control over said assistants, delegating responsibilities as he/she deems necessary. Head Coaches will be responsible to relay pertinent information to the parents/guardians of their team. All coaches will be subject to a background check, funded by SSLR and will be required to be USA Football Heads Up certified. The Board of Directors retains the right to refuse coaching staff for any reason.

Article IV- Removals

The Board of Directors has the authority to remove any member of the Board of Directors, general member, coach, volunteer, or participant from the organization for violations of the By Laws or The Code of Conduct. Such removal may be accomplished by petitioning a board member who will request the President to call a special meeting. Such meeting will be held as soon as possible at a time and place set forth by the President. A majority by secret ballot of all Board of Directors present or not, including the President, is needed for dismissal. Any person subject to removal has the right and is urged to appear on his/her behalf and does retain the right to vote regarding their dismissal if they possess voting rights.

Article V- Participation

- a. The maximum age and weight for all participants in SSLR will be set forth by the By Laws of the governing league.
- b. Any Youth from the surrounding community is eligible, pursuant to league by laws.
- c. Each youth that is found eligible to participate in SSLR is required to register during the scheduled sign ups or tryouts. A child is not permitted to participate without written permission of the parent or legal guardian.
- d. The organization will furnish scales, that are in compliance with the governing league's requirements, for the weighing of players at a frequency as specified by said league.
- e. Each youth who is to participate, is required to have read, or read to them, and signed The Code of Conduct so that they will know what is expected of them as well as know what they can expect from their Coaches.

Article VI- Amendments

Any amendments to these By Laws will be voted on annually by the Board of Directors and shall require a majority vote. Amendments must be submitted for review and proposed at a regular meeting of the SSLR board, then voted upon during the successive regular meeting. A By Law committee will be appointed by the President to restructure the By Laws annually when revisions are proposed or when deemed necessary.

Article VII- SSLR Code of Conduct

Code of Conduct

You (Coaches, Parents & Youths) will be asked to sign a Code of Conduct form each season to reaffirm our commitment to a successful program.

COACHES CODE OF CONDUCT

- 1) Coaches will always be fair, firm and consistent.
- 2) Coaches will promote a positive attitude and lead by example.
- 3) Coaches will follow the rules of the sport and teach the basic fundamentals at a level and pace that incurs the best possible environment for learning.
- 4) Coaches will not argue with parents or officials, and will always demonstrate good sportsmanship.
- 5) Coaches will listen to their players concerns and try to help them any way they can.
- 6) Coaches will do the best they can to ensure each athlete is both physically and mentally ready for whatever task is asked of them.
- 7) Coaches will strictly adhere to the policies and procedures of The South Side Little Rams, and set a proper example with their actions for everyone to follow.
- 8) Coaches will stress teamwork and respect.
- 9) Coaches will allow each athlete the opportunity to compete and excel.

ATHLETES CODE OF CONDUCT

- 1) Athletes will attend all practices, games, meetings and any other team function on time.
- 2) Athletes will show respect toward all coaches, players and referees at all times.
- 3) Athletes will demonstrate good sportsmanship on and off of the field of play.
- 4) Athletes will not fight, use foul language or argue with coaches or team mates.
- 5) Athletes will stay within the established areas of the sidelines during games.
- 6) Athletes understand that I risk being ejected and or suspended from a game or further league participation if I incur unsportsmanlike behavior penalties.
- 7) Athletes will be coachable and ready to learn and have fun.
- 8) Athletes will be a team player and always put the team first.
- 9) Athletes will obey the coaches and the rules of the South Side Little Rams.
- 10) Athletes will try my very best to learn and have fun.

PARENTS CODE OF CONDUCT

- 1) Parents should support the efforts of the volunteer coaches and the organization.
- 2) Parents need to make every effort to have their child at all practices on time and ready to learn.
- 3) The use of profanity, drugs, alcohol during any South Side Little Rams event is prohibited.
- 4) Set the right example for your child by always showing good sportsmanship.
- 5) Never argue with a coach or official during practices or games. Any complaints or concerns can be directed to the South Side Little Rams board, where it will be promptly investigated.
- 6) Understand that your child will be given every opportunity to participate; however, the safety of our athletes is our #1 concern.
- 7) Any parent who enters the playing field during a game risks their child being disqualified from further participation.

- 8) Any parent who incurs an unsportsmanlike behavior penalty risks their child being disqualified from further participation.
- 9) Remember to praise your child's efforts and always offer your support. Please allow your child to play as a child and have fun.
- 10) Never voice any complaints or concerns toward coaches, referees or league officials in front of the children.

Summary

Do what is right, not what is easy. We are being watched and listened to every minute we are with ballplayers. Stay positive! Here are a few things we were taught when we were little...

1. Do what we know as right.
2. Treat others as you want to be treated.
3. Pick up after themselves.
4. Remember the big picture.
5. This is your child's game.
6. If you have nothing good to say, don't say anything.
7. You are a mentor to these kids.
8. We should teach more than football and cheerleading- responsibility, discipline, leadership, respect, teamwork and good citizenship.

IF A PARENT/PLAYER HAS ANY PROBLEM WITH A COACH YOU ARE TO CONTACT THE FOOTBALL/CHEER PLAYER REP. THE PLAYER REP WILL NOTIFY THE BOARD OF ANY COMPLAINTS AND ACTION WILL BE TAKEN TO RESOLVE THE PROBLEM. IF A COACH HAS ANY PROBLEM WITH A PARENT/PLAYER YOU ARE TO CONTACT THE GIRL'S/BOY'S PLAYER REP. THE PLAYER REP WILL NOTIFY THE BOARD OF ANY COMPLAINTS AND ACTION WILL BE TAKEN TO RESOLVE THE PROBLEM. IF DISCIPLINARY ACTION IS DEEMED NECESSARY, THE BOARD WILL ISSUE THE FOLLOWING:

- 1ST OFFENSE - VERBAL WARNING
- 2ND OFFENSE-VERBAL WARNING
- 3RD OFFENSE- WRITTEN WARNING

FINAL DISCIPLINARY ACTION OR REMOVAL WILL BE VOTED ON BY THE BOARD. THE BOARD HAS THE AUTHORITY TO REMOVE ANY PERSON FROM THE ORGANIZATION, AT ANY TIME, FOR VIOLATIONS OF THE CODE OF CONDUCT.

By participating in this program, you agree to abide by the Codes of Conduct and understand that not doing so will result in disciplinary action and possibly the immediate loss of further participation in ALL South Side Little Rams sponsored programs for a period not less than 1 year.

BY SIGNING YOU UNDERSTAND AND AGREE TO ABIDE BY THE CODE OF CONDUCT.

COACH'S NAME _____

PLAYER'S NAME _____

PARENT/GUARDIAN SIGNATURE _____

